**Purpose**

SPPCP Seed Grants are intended to facilitate pilot or exploratory research projects that will support investigators in applying for larger grants and/or lead to future studies.

**Eligibility**

* The proposed primary investigator must be an active member of SPPCP at the time of application and throughout the duration of funding support (if awarded). In cases where the proposed primary investigator is a trainee, the research mentor must also be an active member of SPPCP at the time of application and throughout the duration of funding support (if awarded).
* Executive Board members and the Chair of the Research Committee are ineligible to apply for funding during their tenure

**Deadlines**

Completed applications must be submitted by 09/01/2024. Applications received after the announced deadline will not be reviewed. Applicants will be notified of decisions by 12/01/2024 and funding will start 01/01/2025. Midpoint reports are due 06/30/2025. Final reports are due to SPPCP 12/31/2025. In the case of a trainee as a primary investigator, the research mentor must provide a plan to continue the project to meet the deadlines if the trainee investigator has finished their training during the award period.

**Evaluation**

Applications will be reviewed by an ad hoc subcommittee of the Research Committee and general membership, composed of members as determined by the Chair of the Research Committee based on experience, availability, and the potential for conflict of interest. Each application will be reviewed by at least two reviewers. The Research Committee reserves the right to not distribute any or all grants in a given year.

**Use of Grant Funds**

Funding period is 1 year. Grant funds may only be used for direct costs associated with the research. Indirect costs or requests for salary support will not be funded. Up to $5,000 may be awarded.

**Requirements**

1. Support of SPPCP must be acknowledged in any publication or presentation resulting from the research.
2. A brief progress report must be submitted to SPPCP at the midpoint and the end of the funding period.
3. Proof of IRB approval or exemption must be submitted to SPPCP by the midpoint
4. Grant awardees must present the results of funded research at a future SPPCP Virtual Conference (within 3 years of award)

**Materials for Submission**:

1. Application
2. Research proposal to include the abstract, description of your proposed research, and references. The description should not exceed three pages, single-spaced, 11 point Arial font. The abstract, budget, budget justification and references are not included in the three-page maximum.
3. NIH biosketch and descriptions of roles of all investigators
4. If the primary investigator is a trainee: include a letter of support from your residency or fellowship director endorsing your project and guaranteeing institutional resources as outlined in your application
5. Institutional letter of support, which includes name of grant officer (e.g. individual that is able to sign on behalf of the institution accepting funds), how funds will be accepted and monitored, and other institutional resources available to ensure success of the project

**Application**

**Application deadline:** 09/01/2024

**Email completed application materials:** Chair, Research Committee ([research@palliativepharmacist.org](mailto:research@palliativepharmacist.org))

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| **Contact Information – Primary Investigator** | |
| Applicant Name:  Degree(s):  Certification(s):  Position Title:  Institution: | Mailing Address: |
| Telephone: |
| E-mail: |
| **Contact Information – Research Mentor (if applicable)** | |
| Name:  Degree(s):  Certification(s):  Position Title:  Institution: | Mailing Address: |
| Telephone: |
| E-mail: |
| **Contact Information – Grant Officer** | |
| Name: | Mailing Address: |
| Position Title |  |
|  | Email: |
| **Project Information** | |
| Project Title:  Project Investigators: (provide name, title, department/division and institution of all other researchers not including PI or research mentor)  Abstract: | |

**Research Proposal** (This description should not exceed three pages, single-spaced, 11 point Arial font. The budget, budget justification and references are not included in the three-page maximum.)

**Background and Significance**

**Innovation**

**Specific Aims**

**Research Plans and Methods**

**Future Plans**

* How will this funding lead to future research and grant applications?

**References**

**Research Team and Roles**

**Budget Proposal: (total budget may not exceed $5,000)**

**Supplies**

Description Number Cost/Unit Total

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**Travel**

Description Number Cost/Unit Total

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**Other Expenses**

Description Number Cost/Unit Total

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Total Budget:

**Budget Justification:**